

Data Protection Notice

1. Data and Data Processing

We, SG Equipment Finance Schweiz AG (**SGEF**), would like to use this data protection notice to inform you about our handling of personal data. By personal data we mean all information that relates to a specific or identifiable natural person. Processing means any handling of personal data, in particular the procurement, use, storage, processing, disclosure, archiving or destruction of personal data.

2. Categories of Personal Data

SGEF processes the following categories of personal data (this list is not exhaustive):

- personal data of a customer (such as name, address, date of birth, identification documents, financial information, identification regarding signature authorizations, shareholders and beneficial owners including know-your-customer data and information);
- personal data related to contracts;
- transaction data (contracts or information related to payments and other transactions carried out);
- technical data (e.g. IP addresses or records of access or changes);
- marketing data (e.g. information about inquiries from a customer or offers to a customer).

3. Data Retention

The duration of storage of personal data depends on the legal retention requirements. Depending on the applicable legal basis or the purpose of the respective data processing, these are five, ten or more years. Your data will only be retained for as long as we need it in connection with the purposes listed in section 4.

4. Data Uses

SGEF can process the personal data described under section 2 for processing own services and for own or legally provided purposes:

- maintenance of customer database(s) by SGEF or Société Générale Group (**SG Group**), which includes customer information and related documentation;
- compliance, control and risk management of SGEF and SG Group, including:
 - o compliance checks on applicable laws, regulations and other provisions such as sanctions or other filtering, money laundering and corruption regulations;
 - o analyzing, managing and monitoring risks (transactional, customer and consolidated) related to the customer's business relationships with SGEF, including (without restriction) (a) customer credit risk, market risk and operational risk or (b) customer contact and associated internal limits and contractual provisions or obligations. Risk assessments in connection with business relationships can be carried out using fully automated systems;
 - o compliance with reporting obligations within SG Group and/or to the responsible authorities and institutions in accordance with (a) Swiss or foreign laws, regulations and rules applicable to SGEF or other SG Group entities or (b) market practices and SG Group regulations, which are in accordance with such laws and regulations; and
 - o carrying out internal or external audits and inspections;

- managing and monitoring (or facilitating) services and transactions with customers, including:
 - o evaluation of possible business relationships and transactions;
 - o opening customer files including administration, operation and verification;
 - o negotiating and executing agreements or other legal documents and fulfilling obligations and obligations or processing payments in connection therewith;
 - o carrying out transaction-related reporting obligations in accordance with applicable laws, rules and regulations for relevant trading, clearing and settlement infrastructures;
- development of services or tools offered to you, including;
 - o internal statistics or analysis relating to the improvement or design of new financing products or services of SGEF or other SG Group entities for customers;
 - o cross-selling, so that customers can profit from SG Group's international network;
- legal or regulatory information or reporting obligations to courts, authorities, fulfillment of official orders (for ex. information exchange with foreign tax authorities, direct or indirect orders of FINMA or the self-regulatory organization SLV, cantonal public prosecutor's offices, in connection with money laundering and terrorist financing);
- safeguarding the interests and securing the claims of SGEF in the event of claims against SGEF or the customer.

5. Data Exchange and Datatransfers

SGEF is part of the internationally active SG Group and thus shares its data – in whole or in part – with SG Group (including its branches) and (directly or indirectly via Société Générale SA (**SG**)) other SG Group entities. SG Group entities (including SGEF) can exchange and transfer data with third parties in Switzerland or abroad.

SGEF and SG Group entities may share data with relevant judicial, supervisory, regulatory, or governmental authorities or bodies, as well as with trading, reporting or settlement infrastructures (competent authorities and bodies).

Such data transfer or exchange can be carried out for the purposes stated in section 4 in the interests of SGEF (or, if explicitly stated, of SG Group).

6. Outsourcing

In order to process customer orders, in certain constellations SGEF outsources business areas and services in whole or in part to SG Group entities or service providers outside SG, such as:

- back and middle office functions including administrative services, payment processing and other instructions, monitoring and reporting;
- maintenance and management of administration, IT systems or other infrastructure;
- compliance checks based on applicable laws, regulations and other rules such as sanctions or other filtering, money laundering and corruption regulations;
- archiving and backup data center; and
- accounting and preparation of financial statements.

SGEF can also obtain services from these group entities and/or service providers that are new and have not previously been provided by SGEF.

7. Data Security

To protect your privacy, SGEF is committed to complying with the Swiss data protection law. To ensure this, SGEF takes precautions such as implementing organizational and technical security measures.

SGEF manages and processes customers' data in accordance with applicable laws, rules, and regulations. SGEF takes appropriate measures to maintain the confidentiality of customers' personal data and to ensure that appropriate controls are in place when data is transferred from SGEF to other SG Group entities or service providers.

Data that SGEF is required to retain will be stored securely and deleted once business, legal and regulatory requirements are met.

If data is transferred to or shared with SG Group entities or service providers outside of Switzerland, the laws, regulations, and rules of the respective foreign legal system apply if the mentioned parties are forced to share data with third parties.

8. Contacts

If you have any questions about data protection, please send an email to the following address:

datenschutz@sgef.ch

or by mail to:

SG Equipment Finance Schweiz AG
Data Protection Correspondent
Gladbachstrasse 105
8044 Zürich

In particular, you can request information as to whether personal data about you is being processed. If this is the case, we will inform you of the personal data contained in our data collections (including information about the origin of the data and the purpose).

We ask that you send us any requests for information in writing, accompanied by a legible copy of a valid official ID.

You can also assert other rights to which you are entitled under Swiss data protection law, such as the right to forego data processing for marketing purposes or the right to rectification, as described above.